



NOTICE OF SELECTION PROCESS 002/2021 FOR THE ADMISSION OF STUDENTS IN THE MASTER AND DOCTORATE COURSES OF THE UNICAMP GRADUATE CHEMISTRY PROGRAM IN THE 1ST SEMESTER OF 2022

GENERAL INFORMATION

1. Registration for admission to the Master's and Doctoral programs of the Graduate Program in Chemistry at IQ-Unicamp for the first semester of 2022 will be open **from November 1st to November 30th, 2021**.
2. CPG-IQ / UNICAMP is not responsible for registrations not carried out due to technical problems in data transmission networks, especially congestion in the last days of registration.
3. Registrations will be accomplished online by **complete** filling out the form available on the **DAC-UNICAMP website ([ACCESS HERE](#))**.
4. This selection process will be carried out through the IQ Graduate Admission Committee analysis of the **documents submitted by the candidates**. The selection format is in line with the measures taken by UNICAMP considering the suspension of classroom activities.
5. The maximum number of vacancies to be filled in each course will be established by a Graduate Commission extraordinary meeting through the definition of the cut-off score. The definition of the cut-off score will have the enrolled candidates' general performance, the historic admission average and the number of students finishing the Graduate courses, as bases.
6. All individual communication with the candidate will be done by e-mail using the address provided by him/her in his/her registration form. General information about the selection process will be published on the CPG-IQ page: <https://igm.unicamp.br/posgraduacao>.

SUBMISSION OF DOCUMENTS FOR EVALUATION

7. For admission to the Master's and Doctorate courses, **AFTER COMPLETING THE REGISTRATION IN THE DAC SYSTEM (item 3)**, the candidate must submit the documents listed in **item 8 imperatively until November 30, 2021, through the form on the following LINK ([ACCESS HERE](#))**. The PDF format must be used in all the files. All files must be legible. Attention: **NO documents will be accepted by any mechanism other than the form**, as well as being resubmitted or sent after the deadline defined in this notice!
8. **The documents** to be sent by the candidate are the following:

8.1 – Candidate Presentation Letter (Template in Annex). This is a **mandatory** document. In the absence of this document the candidate will be automatically disqualified.

Item Value: 5 to 10 points;

8.2 - Letter of Recommendation from a Potential Advisor at IQ. The faculty member must justify the reasons why he/she recommends the candidate to IQ's Graduate Program. This is an **optional** document. The letter with the justification must be signed by the professor or a printed copy obtained from his/her institutional e-mail (@iqm.unicamp.br or @unicamp.br). Both options should be attached in PDF format.

Item value: zero to 10 points.

8.3 - Academic Transcript

- **For Master's and straight PhD candidates: Completed Undergraduate Academic Transcript.** This is a **mandatory** document. It must contain information on **all disciplines taken** by the student, including any failings. Data from the Grade Point Average (GPA), its minimum and maximum values, as well as a declaration similar to "*This document contains all disciplines taken by the student*", must be explicitly contained in this document. In the absence of such information on the transcript, the candidate must MANDATORILY submit a declaration issued by the Educational Institution containing such information along with the transcript.

Item value: 20 points calculated according to the expression: $(NGPA \times PCG \times 2) + 10$ points, discounted 1 (one) point for each failed discipline up to a limit of 10 points.

NGPA = Grade Point Average, normalized to 1 (one).

PCG = Preliminary Course Grade (value of 1 to 5), *Conceito Preliminar de Curso* in Portuguese, which is an evaluation of higher education with objective criteria of quality and excellence of undergraduate courses elaborated by the Ministry of Education. Data available at <https://emec.mec.gov.br>.

- **For Ph.D. candidates: Complete Master's Academic Transcripts.** This is a **mandatory** document. It must contain information on **all disciplines taken** by the student, including any failings. Data from the Grade Point Average (GPA), its minimum and maximum values, as well as a declaration similar to "*This document contains all disciplines taken by the student*", must be explicitly contained in this document. In the absence of such information on the transcript, the candidate must MANDATORILY submit a declaration issued by the Educational Institution containing such information along with the transcript.

- Item value: 20 points calculated according to the expression: $(NGPA \times CAPES \times 2) + 6$ points, discounted 1 (one) point for each failed discipline up to a limit of 6 points.

NGPA = Grade Point Average, normalized to 1 (one).

CAPES = Course Grade (value of 1 to 7), which is an periodical evaluation of graduate courses (masters and doctorates) in the country carried out by the Coordination for the Improvement of Higher Education Personnel, an agency of the Federal Government of Brazil, under the Ministry of Education, that is responsible for this evaluation system. Data available at:

<https://sucupira.capes.gov.br/sucupira/public/consultas/coleta/programa/listaPrograma.jsf>

8.4 – Professional Activities:

- 8.4.1 - Scientific Initiation (paid or unpaid). Attach probative documents;
- 8.4.2 - Monitoring Activities at the Candidate's Educational Institution. Attach probative documents;
- 8.4.3 - Teaching activities duly proven by an Employment Contract or in an Employment Record Book. Attach probative documents;
- 8.4.4 - Experience in the industry with an employment relationship proven by an Employment Contract or in an Employment Record Book. Curricular internships or not, must be duly proven. Attach probative documents;

Item Value: 4 points per semester up to a limit of 24 points

** The sum total of the period of activities in 8.4.1 to 8.4.4 should not exceed 6 semesters (3 years).*

8.5 – Academic Production:

- 8.5.1 - Attach a copy of only the first page of each Scientific Paper, where mandatorily the name of the candidate and the DOI (*Digital Object Identifier*) of the respective paper must be present;
- 8.5.2 - Attach probative documentation regarding the patent(s), highlighting its (their) status (Solicited, Granted or Licensed);
- 8.5.3 - Attach copies of the book cover, the page where the ISBN appears and of the first page of the chapter, where, mandatorily, the name of the candidate must be present.

Item value: The score will be assigned based on the whole of the qualified scientific production, up to a limit of 24 points.

9. Based on the items evaluated, **the maximum score will be 88 points for each of the courses.** For the purposes of **admittance** into IQ's Graduate Program, the points obtained in items **8.1 to 8.5.3** will be considered, observing the cutoff score criteria defined in item 5 of this Notice. For the purposes of classification for **institutional scholarships**, the points obtained in items **8.1 and 8.3 to 8.5.3** will be considered.

Single paragraph: candidates to the Doctoral program compete with Master's candidates for admission to the Program and with Doctoral candidates for institutional scholarships.

10. In accordance with the Rules for Admission to the Master's and Doctoral programs at IQ/UNICAMP, the documents in item 8 are exempt from being sent by candidates, although they will not be eligible for institutional scholarships, that at the time of enrollment prove:

§1º Having obtained, up to one year before, a minimum score of 40% in the GRE exam in the area of chemistry (Graduate Record Examination, administered by the Educational Testing Service - ETS, www.ets.org);

§2º The applicant has been awarded or is still applying for a scholarship for the intended course, financed by a public or private entity, for at least 24 months (Master's degree) or 36 months (Doctorate). If the scholarship application is still under judgment, the candidate must provide proof of the scholarship award by the time of enrollment;

§3º Exclusively for admission to the master's degree program, candidates who have been Scientific Initiation scholarship students for at least 18 months under the supervision of the same professor who will be advising them, and who have passed with grade A or B as a special student in a compulsory discipline of the concentration area in which they will enroll. If the candidate is still taking this discipline at the time of enrollment, he/she must show proof of having successfully completed it with an A or B grade by the time of enrollment.

- Master's Candidates in the previously mentioned conditions:
 - [Click Here to fill out the required form.](#)
- Doctorate Candidates in the previously mentioned conditions:
 - [Click Here to fill out the required form.](#)

11. Applicants who have completed their master's degree in the UNICAMP Chemistry Graduate Program will be exempt from sending the documents listed in item 8 for admission to the doctoral program, and these applicants will not be eligible for institutional scholarships.

12. Applicants who fall under items 10 and 11 are exempt from sending the documents listed in item 8 but must, **obligatorily, register on the DAC-UNICAMP website, according to the item 3 of this Notice.**

- 13.** Applicants who fall under items 10 and 11 and wish to apply for institutional scholarships should submit the documents listed in item 8 (except sub-item 8.2 - Letter of Recommendation from Potential Advisor at IQ) according to the established deadline.

ACCEPTANCE AND ADMISSION LIST

- 14.** For each of the courses, a list will be drawn up with the applicants accepted and ranked according to their scores in the selection. In case of a tie, the scores of the items (documents from item 8) will be compared as follows:

- 1º highest score in sub-item 8.5;
- 2º If the tie persists, the highest score in 8.4;
- 3º If the tie persists, the highest score in 8.3;
- 4º If the tie persists, the highest score in 8.1;
- 5º If the tie persists, the oldest candidate.

The admission lists will be published on the CPG-IQ website after December 21st, 2021.

- 15.** Cases not foreseen in this Notice will be settled by CPG-IQ.